



Bereavement Care

Supporting you through grief and loss

ANNUAL REPORT AND ACCOUNTS

For the year ended

31st December 2021

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Registered Charity number 1157002



BEREAVEMENT CARE
ANNUAL REPORT AND ACCOUNTS

For the year ended 31st December 2021

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BEREAVEMENT CARE

ANNUAL REPORT AND ACCOUNTS

For the year ended 31st December 2021

Trustees

Neena Bedi (Chair)
Bobbi Riesel (Vice-chair)
Leslie Pappoe (Honorary Treasurer)
Jean Seymour (Honorary Secretary, to 31/06/2021)
Jeremy Day (from 20/04/2021,
Honorary Secretary, from 01/07/2021)
Geraldine Dammen Kombonglangi (from 06/01/2021)
Almarene Frederick
Maceo Frederick (from 01/03/2021)
Bhavini Kaviya (from 06/01/2021)
Edward Lewis (to 31/10/2021)
Jack Lynes
Helena Reid (to 09/04/2021)
Richard Segalov
John Spencer (from 01/05/2021)
Victoria Wells (from 20/04/2021)

Corporate Members

Afghan Association Paiwand, Harrow
All Saints Church, Harrow Weald
All Saints Church, Queensbury
Asian Bereavement Care
Dovetail Bereavement Care (in association with
Hillingdon Park Baptist Church)
Edgware & Hendon Reform Synagogue
Edgware & Mill Hill Bereavement Support Group
Elliott Hall Medical Centre
Emmanuel Church, Northwood
Harrow and Hillingdon Circuit of the Methodist Church
Holy Trinity Church, Northwood
Holy Trinity Church, Wealdstone
Ickenham Churches' Bereavement Support Group
Kol Chai Synagogue
Mosaic Synagogue Bereavement Group
Northwood & Pinner Liberal Synagogue (The Ark Synagogue)
Pinner Synagogue Bereavement Support Group
St Alban's Church, North Harrow
St John the Baptist Church, Pinner
St John the Evangelist Church, Stanmore
St Luke's Hospice, Kenton
St Margaret's Church, Uxbridge
St Martin's Church, Ruislip
St Mary's Church, Harrow-on-the-Hill
St Michael & All Angels Church, Harrow Weald
West London Synagogue

Bankers:

HSBC
26-28 St Ann's Road, Harrow, Middlesex HA1 1LA

Independent Examiner:

Margaret Matchett
9 Stanmore Lodge, 71 Stanmore Hill, Stanmore, Middx, HA7 3EX

Executive Officer:

David Griffiths
The Lodge, 64 Pinner Road, Harrow, Middlesex HA1 4HZ

TRUSTEES' REPORT

The Trustees are pleased to present their report with the accounts of the charity for the year ended December 31, 2021.

Charity

Charitable status

Bereavement Care obtained a Charitable Incorporated Organisation (CIO) status in 2014. The aim of the organisation is to provide emotional support to people during bereavement. Grief impacts both the health and emotional wellbeing of a person. This journey may be painful and lonely, we help people through it. Our trained volunteers are good listeners and offer free support to all, regardless of religion, race, sexuality, disability, gender or age. As we cover a wide geographical area, our support is either over the telephone / mobile or face to face in person as home visits.

Charity Objectives

Our objectives for the public benefit are:

To relieve the suffering and distress caused by bereavement or loss among people who seek our help.

This would be, in particular, but not exclusively by:

- Offering support through the process of grieving.
- Increasing the public awareness and knowledge of the needs of bereaved people, or those who have experienced loss, throughout the community.
- Training and supervising suitable volunteers in listening skills for working with the bereaved (whether in their homes or in other appropriate places).
- Co-operating with and offering training to other agencies engaged in similar work.

Organisation

Trustees

The constitution allows for up to twelve elected Trustees and one nominated Trustee appointed by Harrow Deanery Synod.

Visitors

There are approximately 135 volunteers, who are trained in visiting and listening skills, and have worked with bereaved people in their homes or in other appropriate places such as drop-in centres. Each visitor successfully completes the Initial Bereavement Training (IBT) before joining a group. Visitors work to a comprehensive code of practice and are expected to complete a Disclosure and Barring Service (DBS) assessment, where appropriate.

The visitors contact bereaved people who are referred by their Group Leader or have requested support via the Bereavement Care office. Visitors are supervised by a Leader within the context of a group which meets regularly. Group Leaders have meetings for mutual support and exchange of information and have been supported by the Honorary Consultant Supervisor, Dr. Dorothy Edwards.

Review of the year

There are separate reports covering Conference, Training, and Fundraising & Awareness. There is also a report from the Chair of the Trustees and from the Executive Officer.

Staff

Bereavement Care has only one part-time employee.

Office

Bereavement Care rents an office in one of Harrow Council's buildings: The Lodge, 64 Pinner Road, Harrow. The office is adequately equipped with computers, photocopier and filing cupboards. The office is at present not set for remote working. People have to be in office to access information and documents. Trustees would like to develop systems to make it easier for stakeholders to access policies, documents, and policies from home. Obviously, these systems will have to comply with Data Protection and Safeguarding of information guidelines.

The Trustees

CHAIR'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

Like the previous year, 2021 came with its own challenges. Although COVID restrictions had started to relax, the virus was still around, and a huge number of cases were being reported. Trustees were concerned about the wellbeing of our volunteers, so their suggested directive was to try and avoid unnecessary risk and contact with people not in their bubble. Trustees felt that it was better to err on the side of caution and not encourage visitors to resume face to face visits, drop-in and meetings straight away. Most visitors and clients had become skilled in using Face time / Zoom and supporting clients over the phone, they were encouraged to carry on using these methods where possible. We are proud of our volunteers who carried on supporting their clients and our group leaders and Assessors who are irreplaceable. We cannot thank them enough.

The other new challenge was adjusting to the reduced working hours of our one and only employee, David Griffiths. His working week was being reduced from 37.5 hours to 30 hours from January 2021 and from July 2021 he was going to drop another day and reduce his hours to 22.5 hours. This was a big change for us because over the years we have become very dependent on David and his absence from the office one or two days a week was unsettling. Fortunately, we were expecting a Kick Start person, assistant to David to start in January 2021. We were planning to use this person to cover the office and man the phones when David was not working. Unfortunately, Sana from Kick Start did not arrive till July.

So, we moved to plan B, to help David for the first six months January to June. Trustees were put into a rota to man the telephones and receive phone calls on Friday, chair or vice chair visited the office to man it for a few hours and check on mail. Trustees further agreed to reduce the number of meetings David attended and take minutes. Line manager Jean, agreed to do the bank and post office run. In July Sana, Kick start person arrived and we were able to hand over some of the responsibilities to her. She was extremely capable and efficient person. She took telephone calls, processed referrals, organised attendance and display at Brunel University, got the training packs ready, drafted newsletter and improved our social media presence. In the short time she was with us she managed to secure funding for £2000.

The Fundraising and awareness group have also been raising funds which are essential for us. Through their yearly planned activities, they raised £4720. A big thank you to this dedicated group.

Conference group is another amazing group, they are self-motivated and very professional. They meet regularly and meticulous planning every aspect of the conference. The net amount raised this year was £1112, and we are grateful to them for their commitment and support to Bereavement Care. Every conference is superb and certainly raises the profile of our Charity.

All of the money raised by the above groups and from outside agencies is put to good use, in maintaining our office and in salary. We do not get any funding from the Council nor do we get concessional rates on our rent.

Trustees are still committed to updating the office computer system and software capability of our office, to improve remote accessibility. Unfortunately, we only have a small budget for this, so we are looking for person who will help our charity free of charge or work with us for a discounted rate.

This year three trustees have left the board, two retired and one is taking a break. However, we have been very lucky to recruit four new trustees. In January, we advertised internally and externally for additional trustees. We encouraged people to join our charity and become a trustee. The response to our external advert was amazing, we had a lot of interest. We think it might be due to COVID, people have lost their near and dear ones. They are more willing to talk about bereavement, it is not a taboo any longer. Another reason could be that people were at home for nearly a year, they felt had more time on their hands and wanted to volunteer for a worthwhile cause. Within the first couple of months, we had recruited four promising young

Trustees. New trustees were inducted, their expected conduct and responsibilities were discussed. They were encouraged to join one of the working groups and become part of the team. The groups on offer were Fundraising and awareness, Publicity and social media, Digitalisation, Finance, Safeguarding, Data Protection and Policies. Trustees started meeting regularly on Zoom, Friday afternoon around lunchtime

Bereavement Care provides free service to our clients. We can do this because we have a team of fantastic public-spirited volunteers. I and the board of Trustees thank them for their support and good will to the charity. The Trustees also thank David for his continued commitment and efficiency. No report can be complete without thanking the people behind the scenes Margaret Matchett, Independent Examiner and Dorothy Edwards for her vital support to the assessors. As the Chair I would also like to thank my fellow Trustees for their support, teamwork, and constructive criticism.

Together we move forward and work for the good of the organisation.

Neena Bedi
Chair

TRAINING REPORT

Our training continued, despite the restrictions in 2021, and we started off in January with an Introduction to Bereavement Support webinar which was well attended.

In March we had another webinar, the subject being Solution Focused Therapy, also known as Brief Therapy. This was run by Harvey Ratner and 60 people joined us on Zoom.

From February to May we ran a weekly online support for Harrow Council to help them to support their employees with losses they had suffered over the past year or so.

Our children's training in March was much needed; both for our children's support groups who are in need of more visitors for children and young people, and also for those working in schools and colleges who are at the 'sharp end' of supporting students following the death of a relative or close friend.

In June we ran another Introduction to Bereavement Support which helped some of the groups who had lost visitors (for various reasons) during the pandemic.

With some trepidation, we decided to run a face-to-face Initial Bereavement Training Course in August with 13 participants and were very kindly hosted at the Hatch End Baptist Church. A second course at Holy Trinity Church, Northwood attracted a further 9 participants in October.

An Introduction to Bereavement Support Webinar in September took place online to meet the needs of those who were still somewhat wary of mixing while the coronavirus was still with us.

October was the month when we ran a training for some potential Assessors, which helped to share the responsibility of assessing clients to a larger group of trained and experienced volunteers.

We were grateful to Harrow and Hillingdon Methodist Circuit for allowing us to use The Lighthouse Centre in Ruislip for our face-to-face Children and Grief Training in November.

In December we were fortunate enough to have a face-to-face training in St. Luke's Hospice which was open to all. We hope to extend our partnership with St Luke's Hospice in the future.

Special thanks to all of the Trainers.

Bobbi Riesel
Voluntary Head of Training

FUND RAISING AND AWARENESS COMMITTEE REPORT

We were unable to do much face-to-face fundraising again this year due to the pandemic.

Zooming was one way of keeping in touch with our supporters and raising funds; and in March not only did we have our usual Bereavement Care quiz online which was very successful, but the Barnet Walking Football Club held a quiz and donated their funds to Bereavement Care.

We were fortunate to have Lewis Owens with us, who very kindly ensured that we were able to launch our Grand Raffle with both a trip to Mauritius and the flights being donated.

At the Pinner Show in September we had a stall where we raised money on the Tombola.

London Transport were not yet accepting bookings for Carol Singing, but we were able to book a slot at the St Ann's shopping centre in Harrow where had a great turnout of musicians and singers and we sang merrily to the entertainment of the staff and much reduced shoppers.

We received a grant of £2,900 from the Joint Jewish Burial Service which was very welcome and a small number of donations from some of our grateful clients.

Bobbi Riesel

Chair: Fund Raising and Awareness Committee

CONFERENCE WEBINAR REPORT

Committee members

Angela Atkins, Sharon Goldstein, David Griffiths, Jack Lynes, Bridget Murray, Karen Pollak, Jenny Reid, Bobbi Riesel, Jem Day (Minute Taker), Judy Silverton (Chair).

For a second year in succession, we held our conference online, as the pandemic was still impacting life in a negative way. It was obvious to us all that we had to go for a Covid 19 theme again. ***It's a Long Journey: The length and complexity of prolonged grief*** took place as a webinar on Wednesday 20th October 2021. It was agreed that it should only be a half day as people can easily lose interest whilst on-line. There was a lot of debate but we knew it was the right decision and looking back we definitely made the right choice. There was a new Covid variant and many people were still not ready to 'go back to normal'.

I was slightly less worried about the IT this year as it all had gone very smoothly last year, thanks to Jon Fiber, our amazing IT/AV man. Zoom is a great platform but so many things can go wrong.

We were very lucky to 'secure' a wonderful psychiatrist for our Keynote speaker – Robert Freudenthal. He is a Registrar in psychiatry, currently completing the final year of his training in general adult and old age psychiatry in North London. Instead of having him deliver a keynote speech we decided to have a 'conversation' together. It worked very well.

The next segment was delivered by two people: Giles Pinnock and Sharon Merchant. The Revd. Giles Pinnock is the Head of Spiritual & Pastoral Care at Imperial College Healthcare NHS Trust which includes Charing Cross, Hammersmith and St Mary's Hospitals. He is the Roman Catholic Archbishop's Adviser on Health and Wellbeing in the Diocese of Westminster. His presentation was called: Supporting bereaved people in different settings: From the perspective of a Hospital Chaplain.

Sharon Merchant was Child Bereavement UK's Regional Lead for the London Region. Prior to working for Child Bereavement UK, Sharon was Counselling Lead at Harlington Hospice. Her talk focussed on Bereaved Children and Young People.

The Q&A sessions were all live with Jon Fiber co-ordinating screens etc and the questions were all moderated by Sharon Goldstein and Bobbi Riesel and then fed to me by WhatsApp. It worked very well. During the Comfort Break there was a short film highlighting the 40 years of Conferences. Jem Day, our minute taker, put this together. It was on a loop which ran twice so delegates had time to see it. Fortunately, on the day everything went very smoothly with no technical hitches.

I would like to add my thanks to the Conference Planning Committee members without whom this event would not be possible. Also, my grateful thanks to David Griffiths for his support and help with the administration which is always carried out extremely efficiently and never with a cross word, making my task much easier.

Our next conference will take place face-to-face on 26th October 2022 and is entitled ***Back to the Future: New Ways of Being.***

Judy Silverton
Chair, Conference Planning Group

REPORT FROM THE EXECUTIVE OFFICER

At the start of 2021, the Covid pandemic was still having a significant impact upon people and organisations across the globe. In our local communities, the roll-out of the Coronavirus vaccine had increased resistance to the virus and had certainly reduced the severity of the symptoms of those who had become infected, but hospitals such as Northwick Park and Hillingdon, were still reporting high levels of Covid patients; and anything but essential face-to-face contact was strongly discouraged. Following the rising Covid rates over the Christmas and New Year periods, however, it was agreed that a 'hybrid' work pattern would be adopted at Bereavement Care, with just one or two days per week in the office in Harrow. At the same time, I started to work a reduced number of hours in accordance with my request to the Trustees towards the end of 2020. There were some initial concerns that Bereavement Care should continue to have the office telephone answered Monday - Friday 'office hours' and for the first six months, my non-working day (Friday) was covered by a rota of Trustees using the remote divert facility on our telephone line. In effect, there were usually no more than two or three callers and it was agreed that in July, when my working hours were further reduced to 3 days per week, that callers could leave voicemail messages and these would be picked up and responded to on the next working day.

July also saw the start of our Executive Assistant, Sana Shaikh, who was employed under the Government's "Kickstart" initiative. The aim of the scheme was to provide new jobs for young people on Universal Credit who were at risk of long term unemployment. This was a six-month, fixed term contract with the salary provided by the Department of Health and Social Security, in return for organisations giving applicants the opportunity to gain "real life" skills and experience. It was agreed that Bereavement Care would provide a small proportion of additional funding to raise the Minimum Wage provided to the London Living Wage. Sana proved to be a most helpful and amenable colleague, and suggested a potential way forward in staffing (subject to funds being available).

Bereavement Care volunteers had successfully negotiated nine months of 'remote' working throughout 2020 and the first event of 2021, the annual Quiz, was 're-shaped' to an online event which took place on 6th March. Meetings, Training Courses and Group Supervision also relied upon remote working and everyone soon became very proficient in using Zoom (our chosen form of remote video communication).

By the end of April, national Covid restrictions were starting to ease and it was agreed that I would return to work in the office. There were also some tentative returns to face-to-face visiting, drop-ins and meetings - although as part of our Risk Assessment, Lateral Flow Testing had become a 'normal activity' before attending any face-to-face meetings and social distancing was essential.

The number of client referrals received in our office in 2021 was very similar to the previous year with 175 (2020: 179) Adult referrals and 39 (2020: 32) Child & Young People referrals. The number of clients attending the Bereavement Drop-ins was considerably lower than pre-pandemic times, as these did not start to re-open until half way through the year when the Covid risk had significantly decreased and volunteers felt that they were able to provide a relatively safe space for people to gather in accordance with Government guidelines.

Securing funding remains a major priority; yet despite applications to a number of trusts and organisations our efforts were unrewarded. We were therefore even more grateful for a grant of £2,900 from the Jewish Joint Burial Society which was used primarily to offset our core costs of maintaining the Bereavement Care office and the communications and technical infrastructure to enable remote working and online meetings and training. We are always most grateful to the Jewish Joint Burial Society for their continuing support.

Having started in 2020, we were better placed to continue online training throughout the first half of the year. As Covid rates decreased, we tentatively re-commenced face-to-face training in August in venues where appropriate social distancing and adequate ventilation could be maintained. We are grateful to Hatch End Baptist Church, Holy Trinity Church Northwood, The Lighthouse Centre (Harrow & Hillingdon Methodist Circuit) and St. Luke's Hospice for the use of their premises.

Fund-raising activities could not take place due to Covid restrictions until much later in the year. It was therefore agreed to use a Grand Draw (Small Society Lottery) to compensate for the lack of fund-raising. Dr Lewis Owens, Founder and CEO of St. Martin's Challenge, secured a donation of a holiday in Mauritius as a First Prize and tickets were printed and sold (and also sold online) during the autumn and winter. Although showing receipts of £1,950 in the accounts (see financial statements), the total raised from the sales totalled £4,166 by the date on which the draw was held in 2022. Barnet Walking Football Team raised £600 in a Quiz for their members. Thank you to all who made donations, which were the sources of our largest income.

We were delighted to welcome Holy Trinity Northwood as a Corporate Member during the year; but sadly saw the demise of Bereavement Groups at St. Alban's North Harrow, St. Michael and All Angels Harrow Weald and the Coffee Shop Drop-in at Cannon Lane Methodist Church.

Whilst not 'officially' within the reporting period of this Annual Report, it would be remiss not to mention the sad passing of some of our long-term supporters in 2022: Cyril Tompkins (June); Jack Lynes (August); Helen Tanner (September) and Mary Holmes (October). We are indebted to them for their unstinting service in supporting Bereavement Care and those who look to us for support. Our sincere condolences to their families and friends.

As we look ahead to the future, we can but hope that we will be able to continue providing this most vital of services in our local community; and on behalf of all the children and adults that have received support from many of you, may I offer sincere thanks for all that you do.

David Griffiths,
Executive Officer

INDEPENDENT EXAMINER'S REPORT



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on the
accounts**

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name Bereavement Care (The Trust)		
On accounts for the year ended	31/12/2021	Charity no (if any)	1157002
Set out on pages	12 - 14 <small>(remember to include the page numbers of additional sheets)</small>		

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021 .

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (insert name of applicable listed body). Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~which are that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: **Date:**

Name:

Relevant professional qualification(s) or body

Address:

BEREAVEMENT CARE

Registered Charity Number 1157002

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

RECEIPTS AND PAYMENTS ACCOUNT

RECEIPTS	Notes	GENERAL FUNDS £	DESIGNATED FUNDS £	RESTRICTED FUNDS £	TOTAL 2021 £	TOTAL 2020 £
Voluntary Income Sources						
Grants Received	2	0		7,865	7,865	23,020
Donations	3	8,677			8,677	8,724
Corporate Membership Subscriptions	4	3,850			3,850	4,150
Individual Membership Subscriptions	4	670			670	1,065
Gift Aid Tax		844			844	1,143
Memorial Service Collections	5	911			911	131
Sub Total		14,952	0	7,865	22,817	38,233
Other Income						
Fundraising	6	2,880	1,895		4,775	3,804
Conference	7	2,440			2,440	2,646
Training	8	3,880			3,880	1,395
Bank Deposit Interest		6			6	115
Total Receipts		£24,158	£1,895	£7,865	£33,918	£46,193
PAYMENTS						
Operating Costs						
Staff Costs	2	19,051		7,965	27,016	30,142
Premises Costs	2	534		5,500	6,034	6,309
Governance Costs	9	178			178	2,100
Conference Costs	7	1,328			1,328	1,999
Fundraising Costs	6	55			55	1,818
Office Costs		118		55	173	1,578
Printing, Postage and Stationery		0		1,042	1,042	1,203
Insurance	2	235		900	1,135	992
Telephone and Internet	2	0		1,024	1,024	865
Training	8	0		1,379	1,379	642
Volunteers, Visitors and Group Leaders		444			444	226
Children's Encounter Day		0			0	0
Total Payments		£21,943	£0	£17,865	£39,808	£47,874
(Deficit)/Surplus for the Year		2,215	1,895	(10,000)	(5,890)	(1,681)
Cash and Bank Balance at 1st January		22,712	22,837	10,000	55,549	57,230
Cash and Bank Balance at 31st December		£24,927	£24,732	£0	£49,659	£55,549

CASH AND BANK BALANCE	2021				2020			
	General Fund £	Designated Fund £	Restricted Fund £	TOTAL £	General Fund £	Designated Fund £	Restricted Fund £	TOTAL £
Monetary Assets								
Metro Bank Account	8,728	12,000	2,900	23,628	0	0	0	0
HSBC Higher Interest Account	5,827	12,732	0	18,559	13,219	10,837	0	24,056
HSBC Business Account	5,889	0	0	5,889	2,080	0	0	2,080
Cash in Hand	3	0	0	3	42	0	0	42
PayPal Account	1,580	0	0	1,580	828	0	0	828
COIF Account	0	0	0	0	6,543	12,000	10,000	28,543
Closing balance	£22,027	£24,732	£2,900	£49,659	£22,712	£22,837	£10,000	£55,549

Signed for and on behalf of the Trustees

Neena Bedi
(Chair of Trustees)

L Pappoe
(Honorary Treasurer)

Date:

Date:

BEREAVEMENT CARE

Registered Charity Number 1157002

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

1. STATEMENT OF ACCOUNTING POLICIES

The financial statements of the charity have been prepared on a receipts and payments basis and generally in accordance with the Charities SORP 2015 and The Charities Act 2011.

a. Funds and Reserves

The General Fund represents the funds of the charity that are not subject to special restrictions regarding their use and are available for application to the general purposes.

The Designated Fund represents funds that are held at the discretion of the trustees and therefore unrestricted.

The Restricted Fund represents funds that are restricted by a particular purpose and must be used within a reasonable period from their receipt.

b. Statement of Assets and Liabilities.

The statement of assets refers to monetary assets only.

Expenditure on capital equipment etc. is not recognised in these financial statements although a simple inventory of non-monetary assets is maintained by the trustees.

2. GRANTS RECEIVED

General Funds

Mrs Smith and Mount Trust
Henry C Hoare Charitable Trust
Edward Harvist Fund
J Smith Charitable Settlement
Total per Receipts Account

2021 £	2020 £
0	5,000
0	5,000
0	520
0	500
£0	£11,020

Restricted Funds

London Borough of Harrow - Kickstart
Jewish Joint Burial Society
Postcode Neighbourhood Trust
Total per Receipts and Payments Account

2021 Receipts £	2021 Payments £	2021 Deficit £	2020 Surplus £
4,965	4,965	0	0
2,900	2,900	0	0
0	10,000	(10,000)	10,000
£7,865	£17,865	(£10,000)	£10,000

3. DONATIONS

Donations in 2021 comprise of amounts received from the general public.

4. MEMBERSHIP SUBSCRIPTIONS

Corporate Membership Fees - Current year
Corporate Membership Fees - In Advance
Total per Receipts and Payments Account

2021 £	2020 £
3,850	3,550
0	600
£3,850	£4,150

Individual Membership Fees - Current year
Individual Membership Fees - In Advance
Total per Receipts and Payments Account

645	810
25	255
£670	£1,065

5. MEMORIAL SERVICE COLLECTIONS

St. John's Church, Pinner
St. John's Church, Stanmore
All Saints Church, Queensbury
All Saints Church, Harrow Weald
St. Alban's Church, North Harrow
Total per Receipts and Payments Account

2021 £	2020 £
314	0
250	0
242	0
105	0
0	131
£911	£131

BEREAVEMENT CARE

Registered Charity Number 1157002

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2021

6. FUNDRAISING

Quiz Supper - This year	
Barnet Walking Football Team	
Grand Raffle	
Pinner Village Show	
Christmas Card Sales	
Fundraising Regulator	
The Rotary Club	
Total per Receipts and Payments Account	

2021 Receipts £	2021 Payments £	2021 Surplus £	2020 Surplus £
1,895	0	1,895	2,036
600	0	600	0
1,950	0	1,950	0
274	0	274	0
56	0	56	0
0	50	(50)	(50)
0	5	(5)	0
£4,775	£55	£4,720	£1,986

7. CONFERENCE

Fees	
Direct conference administration	
Web hosting	
Speakers' expenses, caretaker, audio and other expenses	
Donations	
Total per Receipts and Payments Account	

2021 Receipts £	2021 Payments £	2021 Surplus £	2020 Surplus £
2,440	0	2,440	2,626
0	1,200	(1,200)	(1,200)
0	92	(92)	(149)
0	36	(36)	(650)
0	0	0	20
£2,440	£1,328	£1,112	£647

8. TRAINING

Workshops	
Children	
Initial Training	
Total per Receipts and Payments Account	

2021 Receipts £	2021 Payments £	2021 Surplus £	2020 Surplus £
2,435	1025	1,410	653
850	54	796	(7)
595	300	295	107
£3,880	£1,379	£2,501	£753

Analysis of training funds:	
General funds	
Total	

2021 £	2020 £
2,501	753
£2,501	£753

During the year 1 Trustee provided training on behalf of the Charity and was paid for this. The amount was as follows:	
Trustee 1	
Total	

2021 £	2020 £
300	100
£300	£100

9. GOVERNANCE COSTS

SSL certification	
Data Protection Registration	
Harrow Interfaith	
Bank and Credit Card charges	
National Council for Voluntary Organisations	
National Children's Bureau	
Disclosure and Barring Service (DBS) Checks	
Total per Receipts and Payments Account	

2021 £	2020 £
91	0
35	25
25	25
27	28
0	1,872
0	100
0	40
£178	£2,090

10. FUNDS

General Funds	
Designated Funds (Contingency Fund)	
Restricted Funds	
Total	

Balance 31 Dec 2020 £	Money in 2021 £	Money out 2021 £	Balance 31 Dec 2021 £
22,712	24,158	21,943	24,927
22,837	1,895	0	24,732
10,000	7,865	17,865	0
£55,549	£33,918	£39,808	£49,659

GROUP STATISTICS for the year ended 31st December 2021

Bereavement Care - Analysis of work done by visitors/volunteers in 2021

Visiting Organisation	Number Analysis		Time Analysis in hours				TOTAL HOURS
	Number of all individuals contacted by visitors	of which no. of new individuals were	Visiting ***	Praying/mailing (except direct Bereavement Support)	Preparation for and attending meetings	Other bereavement activities*	
Alphan Association Pinner	5	4	38	2	4	19	63
All Saints, Queensbury	8	4	38	0	0	9	48
All Saints, Harrow Weald	28	4	31	2	4	4	41
Ark Synagogue	204	43	167	5	239	8	419
Children's Group	19	6	43	23	12	28	106
Dovecot Bereavement - HPBC **	15	14	77	0	16	20	113
Edgware & Mill Hill Visiting Group**	36	3	87	5	3	8	103
Emmanuel, Northwood	18	17	63	11	36	80	190
Holy Trinity, Wealdstone**	13	10	30	1	25	20	76
Holy Trinity, Northwood**	14	14	64	8	15	68	155
Ickenham Churches**	177	22	116	2	195	90	403
Kol Chal Synagogue	79	31	81	7	100	121	309
Lodge Group (1)	36	3	74	4	9	17	104
Lodge Group (2)	71	7	182	2	26	16	226
Lodge Group (3)	126	10	403	51	302	39	795
Mosaic Bereavement Group	78	46	378	14	144	107	643
Pinner United Synagogue	42	32	54	35	93	65	247
St Alban's North Harrow	20	13	65	1	41	24	131
St John's, Pinner	75	22	59	14	147	214	434
St John's, Stanmore	35	13	47	13	61	51	172
St Mary's - Harrow-on-Hill	6	3	6	0	13	3	22
Visiting Totals for year	1105	321	2104	200	1485	1011	4800

* "Other bereavement activities" includes:- Client assessments; preparation for visiting and phoning; writing up notes; conferences and training; fundraising; Tree of Life and Memorial services; anything else

** Drop-In Notes:- All attendees for first session in year are recorded as new. Thereafter for further drop-in sessions only number of new people attending for the first time are recorded.

*** Due to the Covid Pandemic, the nature of Bereavement Visiting changed during 2020 and includes face-to-face visiting, telephone support and video (Zoom/Skype) support.

Drop In Groups

Drop-In Organisation	Number of these individuals in the year **	TOTAL VOLUNTEER HOURS
Dovecot Bereavement - HPBC	17	48
Edgware & Mill Hill Visiting Group	10	36
Footprints Drop-In (St Margarets, UX)	9	52
Holy Trinity, Wealdstone Drop-In	9	90
Holy Trinity, Northwood Drop-In	3	14
Ickenham Churches Drop-In	22	97
Drop In Totals for Year	70	337
Total Visiting + Drop-In	391	5,137

GROUP STATISTICS for the year ended 31st December 2021

Analysis of total number of new individuals/attendees contacted this year, by gender, age and ethnicity, inc Drop-In for 2021

Organisation by name indicates Drop-In stats included (** indicates Drop-In stats included)	Total new Individuals Visiting plus Drop-In		Reg Classed	Age			Ethnicity																																		
	Male	Female		Under 16	17-59	Over 60	White British	White Irish	White Other	Bangla- deshi	Indi- an	Paki- stani	Asian Other	African Caribb	Black Other	China	Other Ethnic	Mod Yth Blk Afr Asian	Mod Yth Wht/ Afr Caribb	Mod Other																					
																					4	2	4	3	1	43	23	5	11	20	24	7	4	15	7	1	5	2	2	1	1
Alghan Association Palwend	4	4				4																		4																	
All Saints Queensbury	4	2	2			4	3																		1																
All Saints, Harrow Weald	4	4	4			3	1																	3																	
Ark Synagogue	43	20	23			17	25	43																												5					1
Children's Group	6	3	3			5	1																																		
Dovecot Bereavement - HPBC **	31	11	20																				2			1														1	
Edgware & Mill Hill Visiting Group **	13	1	12			5	8	7	4																										1					1	
Emmanuel, Northwood	17	5	12			4	13	15																													1			1	
Footprints Drop-In **	9	1	8			1	8	7	1																																
Holy Trinity, Wealdstone **	19	10	9			5	14	12	1																																1
Holy Trinity, Northwood **	17	2	15			5	12	14																																	
Ickenham Churches **	44	18	28			8	36	40																																	
Kol Chai Synagogue	31	8	25			10	21	30																																	1
Lodge Group (1)	3		3																																						
Lodge Group (2)	7	3	4			7		1	1	2																															1
Lodge Group (3)	10	2	8			7	3	4																																	
Mosaic Bereavement Group	46	21	25			8	38	22	1	1																															
Pinner United Synagogue	32	15	17			8	28	29	1	2																															
St Alban's North Harrow	13	2	11			5	8	9	1																																
St John's, Pinner	22	8	14			9	13	21																																	
St John's, Stammers	13	3	10	2		8	5	7	1	1																															
St Mary's - Harrow-on-HE	3	2	1			1	2	2																																1	
Totals for Year	391	133	258	3	5	125	261	282	11	11	0	38	4	14	3	9	1	4	1	0	1	0	1	1	4	1	0	1	2	0										0	